



## 2022-2023 Student Code of Conduct Student and Parent Acknowledgment and Pledge

The purpose of this Student Code of Conduct is to state clearly the standards for acceptable conduct of students. The goal of student discipline is not punitive, but rather to maintain safe and caring schools, to teach students to behave in ways that contribute to academic achievement and school success, and to support an exceptional school environment where students and staff are responsible and respectful. Therefore, please (1) review and discuss the *Student Code of Conduct* with your child and (2) sign and return this sheet to your child's school. Should you have any questions when reviewing the *Student Code of Conduct*, please contact your child's school principal. You may access an electronic copy of the handbook on the CCS website: <https://www.ccs.k12.nc.us/>.

**NOTE: Failure to return this acknowledgement and pledge will not relieve a student or the parent/guardian from being responsible for knowing or complying with the rules contained within the *Student Code of Conduct*.**

Parent/Guardian:

I have reviewed the *Student Code of Conduct*, and understand the rights and responsibilities contained therein. I will work with my child to ensure that he/she understands and practices proper conduct according to the guidelines outlined in the *Student Code of Conduct* to help maintain a safe and orderly school environment.

Name (please print): \_\_\_\_\_  
(Parent/Guardian)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student:

To help keep my school safe, I pledge to show good character, work to the best of my ability and adhere to the guidelines established within the *Student Code of Conduct*.

Name (please print): \_\_\_\_\_  
(Student)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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# **CUMBERLAND COUNTY SCHOOLS STUDENT CODE OF CONDUCT**

## **VISION STATEMENT**

Every student will have equitable access to engaging learning that prepares them to be competitive, collaborative, and successful in our global world.

## **MISSION STATEMENT**

Cumberland County Schools will provide a safe, positive, and rigorous learning environment to prepare lifelong learners to reach their maximum potential.

## **STATEMENT OF PURPOSE**

An educated citizenry is essential to good government in this country and cannot exist without effective public schools that offer a high quality education to all students. The purpose of this Student Code of Conduct is to state clearly the standards for acceptable conduct of students. The goal of student discipline is not punitive, but rather to maintain safe and caring schools, to teach students to behave in ways that contribute to academic achievement and school success, and to support an exceptional school environment where students and staff are responsible and respectful. As such, school disciplinary measures should be used as a tool to provide an exceptional environment where teaching and learning take place in an atmosphere free from disruption and obstacles that impede learning.

## **NON-DISCRIMINATION STATEMENT**

Cumberland County Schools does not discriminate on the basis of race, color, ethnicity, national origin, religion, sex, genetic information, disability, age, or any other basis prohibited by law with respect to its operations, programs, and activities, and provides equal access to designated youth groups as required by law. Specifically regarding the prohibition against discrimination on the basis of sex, Cumberland County Schools is committed to ongoing Title IX training and compliance. Inquiries regarding any of Cumberland County Schools' non-discrimination policies, including those related to Title IX, may be directed to the following:

Name and/or Title: Ms. Sharon President, Title IX Coordinator

Address: P.O. Box 2357, Fayetteville, NC 28302

Telephone No: (910) 678-2328

Inquiries may also be referred to the United States Department of Education, Office of Civil Rights.

## GENERAL PROVISIONS

Students should recognize their responsibility to know the contents of this Student Code of Conduct and to ask the local school administration or staff for any clarification. All students, regardless of age, are subject to the rules and regulations of Cumberland County Public Schools. Each local school will review the contents of this handbook with its students.

All students are expected to comply with all rules governing behavior and conduct. It is the responsibility of the principal/assistant principal to investigate fully the cases of students appropriately referred to his/her office for misbehavior, to ensure fair treatment of such students and protection of their procedural and substantive rights, and to determine what, if any, disciplinary action is warranted. The teacher shall have the responsibility and authority to discipline students, except in those cases requiring the attention of the principal/assistant principal.

- Unless otherwise specified, and/or with the exception of a Class V violation as later defined, this code shall apply to all students in the system before, during, and after school hours while at school, in any school building, and on any school premises; on any school-owned vehicle or in any other vehicle used to transport students to and from any school or school activities; at bus stops; off school property at any school-sponsored or school-approved activity, event, or function, including athletics; and during any period of time when students are subject to the authority of school personnel; to include conduct which occurs off school property which has or is reasonably expected to have a direct and immediate impact on the orderly and efficient operation of the schools or the safety of individuals in the school environment.
- The principal/assistant principal of the school to which the student is officially enrolled shall be responsible for imposing any disciplinary action upon the student for rule violations occurring away from the student's home school.
- Any student who drives a vehicle onto any Cumberland County Schools' property is responsible for the contents of that vehicle. Prior to coming onto Cumberland County Schools' property, students should ensure that the vehicle does not contain any contraband, weapons, or other items which would violate the law or any school rule.
- Possession shall be defined as the prohibited item being on the person, in the student's personal effects, vehicle, locker, desk, or in the immediate control of the student.

In assigning appropriate disciplinary consequences under this Code of Conduct, eligible students will be given all rights as provided by the IDEA, Section 504 of the 1973 Rehabilitation Act and the 1990 Americans with Disabilities Act. Procedures on implementing requirements for students with disabilities are found in Policies Governing Services for Children with Disabilities and Section 504 Procedures and Guidelines handbook.

During the period that a student is suspended or disciplinarily reassigned to an alternative program, he/she is prohibited from entering the grounds of any school in the Cumberland County School system or from attending any school-related functions, including graduation, without the express permission of the building principal. During a period in which a student is long-term suspended or disciplinarily reassigned to an alternative program, the student is prohibited from any Cumberland County School system property other than the alternative school/program to which the student has been reassigned.

Violation of Board policies, this Student Code of Conduct, any behavior management plan or regulations issued by the individual school, or any North Carolina General Statutes may result in disciplinary action including expulsion or suspension of the student from Cumberland County Schools pursuant to the Due Process Procedures for Cumberland County Schools.

Violations of the Cumberland County Schools' Student Code of Conduct may result in a Disciplinary Reassignment to an alternative education program. If the principal determines that a Disciplinary Reassignment is appropriate, the principal may recommend to the superintendent or his/her designee that the student be reassigned to an alternative educational program.

Disciplinary reassignment of a student to a full-time educational program that meets the academic requirements of the standard course of study established by the State Board of Education and provides the student with the opportunity to make timely progress towards graduation and grade promotion is not a long-term suspension requiring the due process procedures described in Policy 4353 – Long-Term Suspension, 365-Day Suspension, Expulsion.

In addition to the compulsory attendance law, if the student fails to enroll in and regularly attend the alternative educational setting as reassigned, or other appropriate school (e.g. private or charter school, North Carolina Virtual Public School, etc.), the disciplinary reassignment will continue until such time as reassignment to the home school is appropriate as determined by the superintendent or his/her designee. A disciplinary reassignment may continue for a period up to and including that which could be imposed for a long-term suspension. In addition, if the offense(s) leading to the disciplinary reassignment occurs during the final quarter of the school year, the reassignment may include a period up to the remainder of the school year in which the offense was committed and the first semester of the following school year.

In the event of any conflict, inconsistency, or omission involving this printed Student Code of Conduct and Board Policies, those policies shall control. Board Policies may be viewed on the CCS website at [www.ccs.k12.nc.us](http://www.ccs.k12.nc.us), and are incorporated in this Student Code of Conduct by reference.

## **VIOLATIONS & CONSEQUENCES**

Violations of the Student Code of Conduct shall be dealt with in accordance with the guidelines established in the school's behavior management plan (see Policy 4302 - School Plan for Management of Student Behavior).

### **Minor Violations**

Minor violations of the Student Code of Conduct are those less severe infractions which involve a lower degree of dangerousness and harm. Examples of minor violations include the use of inappropriate or disrespectful language, noncompliance with a staff directive, dress code violations and minor physical altercations that do not involve weapons or injury. Aggravating circumstances, however, may justify treating an otherwise minor violation as a serious violation.

Minor violations of the Student Code of Conduct may result in disciplinary measures or responses up to and including short-term suspension. Further information regarding the procedures for short-term suspensions is provided in Policy 4351 - Short-Term Suspension. Other disciplinary measures or responses may include, but are not limited to, the following:

1. parental involvement, such as conferences;
2. time-out for short periods of time;
3. behavior improvement agreements;
4. instruction in conflict resolution and anger management;
5. peer mediation;
6. individual or small group sessions with the school counselor;
7. academic intervention;
8. in-school suspension; Restorative Justice Center Interventions;
9. community service;
10. exclusion from graduation ceremonies;
11. exclusion from extracurricular activities;
12. suspension from bus privileges;
13. participation in a drug, alcohol and/or educational awareness program;

The parent or guardian is responsible for transportation that may be required to carry out the consequence. With the exception of suspension from bus privileges, if a parent or guardian is unable to provide transportation, another consequence will be substituted.

### **Serious Violations**

Serious violations of the Student Code of Conduct may result in disciplinary reassignment or any of the other consequences which may be imposed for minor violations. In addition, serious violations that either (1) threaten the safety of students, staff or school visitors or (2) threaten to substantially disrupt the educational environment may result in long-term suspension or expulsion. Certain violations involving firearms or explosive devices may result in a 365-day suspension. Further information about the procedures for disciplinary reassignments is provided in Policy 4354 - Disciplinary Reassignments.



Information regarding the standards and procedures for long-term suspensions, 365-day suspensions and expulsions is provided in Policies 4351 - Short-Term Suspension and 4353 - Long-Term Suspension, 365-Day Suspension, Expulsion. (See also Policy 4333 - Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety, for information regarding 365-day suspensions for certain firearms violations.)

### **SCHOOL BUS BEHAVIOR**

School transportation service is a privilege and not a right. The school bus, including bus stops, is an extension of the school. Therefore, the Student Code of Conduct is applicable to incidents occurring on the school bus and at the bus stop area. While riding a school bus, students shall at all times comply with the directives of the school bus driver and all other rules outlined in this code of conduct. Failure to follow directives will result in suspension from riding the bus as determined by the principal/assistant principal.

Discipline on the school bus is the responsibility of the principal/assistant principal of the school where the student is assigned. The principal/assistant principal has authority over students on the bus and at designated bus stops. This authority is delegated to the bus driver. The bus driver has the responsibility and authority for the safe operation of the bus and will refer all students who violate any directives or rules to the principal/assistant principal.

1. Students shall not attempt to ride a bus unless assigned to it by the principal/assistant principal.
2. Students shall not board or disembark the bus unless it is their assigned stop.
3. When students enter the school bus, they shall take their assigned seats quickly and remain seated and face the front at all times.
4. Students shall not rush to get off the bus.
5. Students shall not loiter or play near a stopped bus, but shall walk quickly away from the bus to the school building or home.
6. The following is a nonexclusive list of specific prohibited bus behaviors:
  - a. Putting any part of the body outside of the bus;
  - b. Throwing objects about the bus or out the windows;
  - c. Striking matches or lighting cigarette lighters;
  - d. Piling books, musical instruments, lunch boxes, or other objects in the bus aisle;
  - e. Using profane and indecent language, tobacco, vaping devices, alcoholic beverages, illegal drugs or substances that mimic the effects of illegal drugs while riding in a bus;
  - f. Taking pets or other animals on the school bus;
  - g. Making loud or boisterous noises that have the potential of distracting the driver's attention;
  - h. Fighting, playing or scuffling on the school bus;
  - i. Tampering with the emergency door or any other part of the bus;
  - j. Marring or defacing the bus in any way;
  - k. Tampering with the fire extinguishers or first aid supplies;
  - l. Harassing or assaulting other students, the driver or bus monitor;
  - m. Making obscene gestures; and
  - n. Leaving trash or discarded items behind on the school bus or at the bus stop.

## BUS MISBEHAVIOR VIOLATIONS

### Bus Misbehavior

	First & Repeated Offenses
<b>K - 5</b>	This violation <b><u>will</u></b> result in suspension from the school bus and/or disciplinary action deemed appropriate by principal/assistant principal.
<b>6-12</b>	This violation <b><u>will</u></b> result in suspension from the school bus and/or disciplinary action deemed appropriate by principal/assistant principal.

## CLASS I VIOLATIONS

Behaviors that do not significantly violate the rights of others, and do not appear chronic.

<b>Dress Code Violation</b>	<b>Inappropriate Items on School Property / Use</b>
<b>Falsification of Information</b>	<b>Inappropriate Language/Disrespect</b>
<b>Gambling</b>	<b>Medication</b>
<b>Honor Code Violation</b>	<b>Truancy*</b>
<b>Insubordination</b>	<small>* Maximum of two (2) days suspension for each offense</small>

Grade	First Offense	Second & Subsequent Offense(s)
<b>PreK - 5</b>	This violation <b><u>will</u></b> result in disciplinary action as determined proper by the building principal to include documentation of notification to the parent/guardian.	This violation <b><u>may</u></b> result in disciplinary action as determined proper by the building principal which may include short-term suspension not to exceed 5 days.
<b>6-8</b>	This violation <b><u>will</u></b> result in disciplinary action as determined proper by the building principal to include documentation of notification to the parent/guardian and/or In-School Suspension.	This violation <b><u>may</u></b> result in assignment to In-School Suspension and/or short-term suspension not to exceed 5 days.
<b>9-12</b>	This violation <b><u>will</u></b> result in disciplinary action as determined proper by the building principal up to and including documentation of notification to the parent/guardian and/or In-School Suspension.	This violation <b><u>may</u></b> result in assignment to In-School Suspension and/or short-term suspension not to exceed 5 days.

## CLASS II VIOLATIONS

Behaviors that significantly violate the rights of others or put others at risk of harm.

**Bullying**

**Possession of Alcohol**

**Communicating Threats to a Student**

**Possession of Chemical/Drug Paraphernalia**

**Cyber Bullying**

**Possession of Counterfeit Items**

**Disorderly Conduct**

**Possession/Use of Tobacco and Vaping**

**Disruptive Behavior**

**Property Damage - Less than \$1,000**

**Extortion**

**Theft – Value Less than \$1,000**

**Harassment – Verbal**

**Use of Counterfeit Items**

**Hazing**

Grade	First Offense	Second Offense	Third and Subsequent Offense(s)
<b>PreK - 5</b>	This violation <b><u>may</u></b> result in short-term suspension or other disciplinary measures as deemed necessary by the building principal.	This violation <b><u>may</u></b> result in short-term suspension up to 10 days.	This violation <b><u>may</u></b> result in short-term suspension and/or disciplinary reassignment to an alternative program as deemed necessary by the building principal.
<b>6-8</b>	This violation <b><u>may</u></b> result in assignment to In-School Suspension and/or short-term suspension, with behavior contract (depending on severity).	This violation <b><u>may</u></b> result in In-School Suspension, short-term suspension and/or disciplinary reassignment to an alternative program not to exceed 45 days.	This violation <b><u>may</u></b> result in short-term suspension and/or disciplinary reassignment to an alternative program or long-term suspension.
<b>9-12</b>	This violation <b><u>may</u></b> result in assignment to In-School Suspension and/or short-term suspension, with behavior contract (depending on severity).	This violation <b><u>may</u></b> result in short-term suspension and/or disciplinary reassignment to an alternative program not to exceed 45 days.	This violation <b><u>may</u></b> result in short-term suspension and/or disciplinary reassignment to an alternative program or long-term suspension.

### CLASS III VIOLATIONS

Behaviors that significantly violate the rights of others or put others at risk of harm, and violate CCS policies, or North Carolina policies or laws.

<b>Adult Taking Indecent Liberties with Minor</b>	<b>Harassment – Other Prohibited Bases</b>
<b>Affray</b>	<b>Harassment - Sexual</b>
<b>Aggressive Behavior</b>	<b>Kidnapping</b>
<b>Assault Involving Use of a Weapon (except firearms)</b>	<b>Off-Campus Consumption of Alcohol/ Controlled Substances</b>
<b>Assault Resulting in Serious Injury</b>	<b>Possession of a Weapon</b>
<b>Assault on School Personnel</b>	<b>Possession of Controlled Substance/ Selling</b>
<b>Assault on Student</b>	<b>Property Damage – More than \$1,000</b>
<b>Assault/Other</b>	<b>Rape</b>
<b>Bomb Threats (dynamite, cartridge, bomb, grenade, mine, or powerful explosive)</b>	<b>Robbery With a Dangerous Weapon</b>
<b>Breaking/Entering a School Building/Property</b>	<b>Robbery Without a Dangerous Weapon</b>
<b>Burning of a School Building</b>	<b>Sexual Assault/Sexual Battery</b>
<b>Communicating Threats to an Adult</b>	<b>Sexual Misconduct</b>
<b>Communicating Threats of Mass Violence</b>	<b>Sexual Offense</b>
<b>False Fire Alarm</b>	<b>Theft – Value More than \$1,000</b>
<b>Fighting</b>	<b>Unlawfully Setting a Fire</b>
<b>Gang Activity</b>	<b>Use of and /or Distribution of Alcoholic Beverage</b>
<b>Harassment – Gender Based</b>	<b>Use of Controlled Substance</b>

<b>Grade</b>	<b>First and Subsequent Offense(s)</b>
<b>PreK - 5</b>	This violation <b><u>may</u></b> result in out-of-school suspension for up to 10 days and/or disciplinary reassignment to an alternative program depending on the severity of the offense.
<b>6-8</b>	This violation <b><u>may</u></b> result in short-term suspension for up to 10 days and/or disciplinary reassignment to an alternative program or long-term suspension depending on the severity of the offense.
<b>9-12</b>	This violation <b><u>may</u></b> result in short-term suspension and/or disciplinary reassignment to an alternative program or long-term suspension or expulsion.

**CLASS IV VIOLATION**

**Possession of Firearm or Destructive Device** (a weapon, including a starter gun, which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, or any firearm muffler or firearm silencer. The term shall not include an inoperable antique firearm, a BB gun, stun gun, air rifle, or air pistol.)

<b>Grade</b>	<b>Penalty</b>
<b>All Grades</b>	This violation <b>may</b> result in a 365-calendar day suspension. The superintendent may modify the consequence pursuant to Policy 4353 - Long-Term Suspension, 365-Day Suspension, or Expulsion or pursuant to Policy 4354 – Disciplinary Reassignment to an Alternative Program.

**CLASS V VIOLATIONS**

**Behavior indicates that the student’s continued presence in school constitutes a clear threat to the safety of other students or school personnel. This includes any student subject to sex offender registration pursuant to N.C.G.S. §14-208.18.**

<b>Grades 9-12</b>	<b>Penalty</b>
<p><b>In accordance with NC General Statute 115C-390.11(a), a local board of education may, upon recommendation of the principal and superintendent, expel any student who is 14 years of age or older whose behavior indicates that the student’s continued presence in school constitutes a clear threat to the safety of other students or school personnel.</b></p> <p><b>In accordance with N.C.G.S. §115C-390.11(a)(2), a local board of education may expel any student subject to sex offender registration pursuant to N.C.G.S. §14-208.18.</b></p>	<p><b>Expulsion in accordance with 115C-390.11(a)</b></p> <p><b>The local Board of Education shall consider whether there is an alternative program that may be offered by the local school Administrative unit to provide educational services.</b></p>
<b>Death By Other Than Natural Causes</b>	

## **DEFINITIONS**

### **CLASS I VIOLATIONS**

#### **DRESS CODE VIOLATION**

Cumberland County Schools prohibits appearance or clothing which violates a reasonable dress code adopted and publicized by an individual school, is substantially disruptive, is provocative or obscene, endangers the health or safety of the student or others, or promotes products or activities that are illegal for use by minors (Policy 4316 – Student Dress Code). Clothing that reveals undergarments, chest, breasts, navel, buttocks, or any private body part will be considered inappropriate for the school setting. Please refer to Regulation 4316-R4-Systemwide Guidelines for Application and Content of Student Dress Codes for additional information.

#### **FALSIFICATION OF INFORMATION**

Falsification of information is a false statement meant to deceive or give a wrong impression.

#### **GAMBLING**

Gambling means to bet money or wager anything on the outcome of a game, contest, or other event.

#### **HONOR CODE VIOLATION**

Cheating, plagiarism, dishonesty, falsification of assignments and signatures, violation of software regulations or copyright laws, and inappropriate computer access are considered honor code violations. Also, selling merchandise, magazines, newspapers, or other property on school grounds, unless the same is an approved school activity, is considered private enterprise and an honor code violation.

#### **INAPPROPRIATE ITEMS ON SCHOOL PROPERTY / USE**

Any device disruptive to the school environment to include electronic devices, including but not limited to cell phones, tablets, digital cameras, and laser devices, will not be displayed or utilized while on the school bus or on school premises during the school day unless utilized for educational purposes as approved by the school administration.

#### **INAPPROPRIATE LANGUAGE/DISRESPECT**

Any communication used to degrade, disrespect, or that is abusive in nature, whether by signs, symbols, or gestures is prohibited in the school environment.

#### **INSUBORDINATION**

Refusal to comply with all appropriate or reasonable directions of principals, teachers, School Resource Officers, substitute teachers, student teachers, teacher assistants, bus drivers, volunteers and all other school personnel who are authorized to give such directions during any period of time when students are subject to the authority of such school personnel.

#### **MEDICATION**

Unauthorized possession of any prescription or non-prescription drugs in violation of medication protocol.

## **TRUANCY**

Each student will be assigned a school schedule and must adhere to that schedule except when excused by the principal or a teacher authorized to excuse a student.

## **CLASS II VIOLATIONS**

### **BULLYING**

Bullying is a form of harassment. Bullying means the repeated intimidation of others by the real or threatened infliction of physical, verbal, written, electronically transmitted or emotional abuse or through destruction or theft of property of another. Bullying may include, but is not limited to, verbal taunts, name-calling and put downs, rumor spreading, extortion of money or possessions, implied or stated threats, and exclusion from peer groups.

### **COMMUNICATING THREATS TO A STUDENT**

Threatening actions include language that reasonably threatens force of violence and any sign or action that reasonably constitutes a threat of force or violence toward another student.

### **CYBER BULLYING**

Cyber bullying includes but is not limited to the following misuses of any school or non-school technology resources or networks: harassing, threatening, teasing, intimidating, humiliating, embarrassing, terrorizing another student or school employee by sending or posting such inappropriate or hurtful email messages, instant messages, text messages, text/digital pictures or images, or through social media websites and blogs. This definition can include the sharing of personal or private information about another person causing embarrassment or humiliation.

### **DISORDERLY CONDUCT**

Disorderly conduct is any action that disrupts the peace and order of the school. Trespassing/Loitering is also included as a part of disorderly conduct. Trespassing to include loitering is the presence of any student on the campus of another school in the Cumberland County School system without the knowledge and consent of the officials of the school he/she is visiting. Any student who has been suspended from school will be considered trespassing if he/she appears on school property during the suspension period without the express permission of the principal.

### **DISRUPTIVE BEHAVIOR**

- Disruptive behavior constitutes any physical or verbal action which reasonably could or does substantially disrupt, disturb, or interfere with the peace, order, and/or discipline within the learning environment or during any school-related activity.
- Disruptive behavior also constitutes any verbal, physical, or visual forms (including cell phone and/or other digital images/recordings/sexting) of a sexual nature that create a hostile or abusive educational environment for other students.
- Disruptive behavior also includes the unauthorized photographing and audio and/or video recording of student voices and/or images by cell phone, digital camera, video recorder, or other device on school property or at a school-related activity that is disruptive to the school environment.

- Disruptive behavior is also any action, comments, postings or written messages to social media intended to cause others to fight or which might reasonably be expected to result in a fight.
- Disruptive behavior also includes distribution of over the counter medications.
- No student shall possess or wear any clothing, jewelry, emblems, badges, symbols, signs or other items, which indicate a student's membership or desired membership or affiliation with a gang.
- No student shall possess pyrotechnics and incendiary devices or materials intended to result in an explosion and/or fire on school property, any school-sponsored event, or any activity representing Cumberland County schools. Pyrotechnics and incendiary devices include, but are not limited to: lighters, explosive caps for toy pistols, fireworks, snake and glow works, smoke devices, trick noisemakers, wire sparklers, and other sparkling devices.

### **EXTORTION**

Extortion is the use of one's position or power to obtain property, funds, or patronage.

### **HARASSMENT-VERBAL**

Verbal harassment means to worry, torment, trouble, verbally attack, or irritate persistently any student, school employee, or any other person.

### **HAZING**

Hazing is defined as a condition or precondition of gaining acceptance, membership, office or other status in a group. It consists of any action that is abusive and designed to frighten, scold, humiliate, degrade, endanger, harass or to subject an individual to personal indignity, regardless of a person's willingness to participate.

### **POSSESSION OF ALCOHOL**

Any student possessing any malt beverages, fortified or unfortified wine, or spirituous liquor, in any amount or form to include any alcoholic beverage on school property owned or leased by the local Board of Education, school bus stop or at any school-sponsored event is prohibited. Possession shall be defined as the substance being on the person, in the student's personal effects, vehicle, locker or desk or in the immediate control of the student in any amount or in any form.

### **POSSESSION OF CHEMICAL AND DRUG PARAPHERNALIA**

Possession or delivery of drug paraphernalia or any other item used for inhaling/ingesting any controlled substance, narcotic, alcohol or chemical. Possession shall be defined as the item being on the person, in the student's personal effects, vehicle, locker or desk or in the immediate control of the student in any amount or in any form.

### **POSSESSION OF COUNTERFEIT ITEMS**

Possessing any false item, which, without authorization, bears a trademark, tradename, or other identifying marks, imprint, number or device to include currency, is prohibited. Possession shall be defined as the item being on the person, in the student's personal effects, vehicle, locker or desk or in the immediate control of the student in any amount or in any form.



### **POSSESSION/USE OF TOBACCO OR VAPING**

The term “tobacco product” means any product that contains or is made or derived from tobacco and is intended for human consumption, including all lighted and smokeless tobacco products, as well as electronic cigarettes, vaporizers, pens, and other electronic smoking devices even if they do not contain tobacco or nicotine. Possession shall be defined as the substance or item being on the person, in the student’s personal effects, vehicle, locker or desk or in the immediate control of the student in any amount or in any form.

### **PROPERTY DAMAGE - LESS THAN \$1,000**

Damage is intentionally damaging, or attempting to damage, any school property or private property while under school jurisdiction.

### **THEFT - VALUE LESS THAN \$1,000**

Theft is stealing, attempting to steal, or possessing stolen property having reason to know it was stolen.

### **USE OF COUNTERFEIT ITEMS**

Use of any counterfeit item, which the person thereof obtains, or attempts to obtain, money, property, services, or some thing of value is prohibited.

## **CLASS III VIOLATIONS**

### **ADULT TAKING INDECENT LIBERTIES WITH A MINOR**

Committing a sexual act with or in the presence of a child under the age of 16 years, by a person at least age 16 and at least five years older than the child, for sexual gratification, regardless of whether force was used, or whether the victim consented.

### **AFFRAY**

An affray is a fight between three or more students on school property or at a school-related activity. It includes actions which cause fear or terror to be experienced by other people in a public setting.

### **AGGRESSIVE BEHAVIOR**

This attempted assault occurs when a student behaves in such a manner as could reasonably cause physical injury to any student or staff member. This definition also includes the accidental striking of an adult while attempting to break up a fight.

### **ASSAULT INVOLVING USE OF A WEAPON (except firearms)**

Assault with a weapon or other object that could reasonably be considered a weapon. A weapon includes any incendiary device defined under Class II, or any weapon or dangerous instrument defined in Class III, or any firearms or explosive device defined in Class IV.

### **ASSAULT RESULTING IN SERIOUS INJURY**

An intentional act or attempt by force or violence to do injury to the person of another that causes reasonable apprehension of immediate bodily harm resulting in one of the following: (1) substantial risk of death, (2) serious permanent disfigurement, (3) a coma, (4) a permanent or protracted condition that causes extreme pain, (5) permanent or protracted loss or impairment of the function of any bodily member or organ, or (6) that results in prolonged hospitalization.

### **ASSAULT ON SCHOOL PERSONNEL**

Attempted or actual hitting, striking, emitting bodily fluids, utilizing any foreign substance, or other use of force upon a school official, employee or school volunteer who is not a student.

### **ASSAULT ON STUDENT**

Attempted or actual hitting, striking, emitting bodily fluids, utilizing any foreign substance, or other use of force upon a student.

### **ASSAULT / OTHER**

Attempted or actual hitting, striking, emitting bodily fluids, utilizing any foreign substance, or other use of force upon a non-student or non-school employee.

### **BOMB THREATS (dynamite, cartridge, bomb, grenade, mine, or powerful explosive)**

Communicating a report, while knowing or having reason to know the report is false, that there is located on any school premises a device designed to cause damage or destruction by explosion, blasting, or burning. Placing on any school premises with the intent of perpetrating a hoax, any device that would appear to a reasonable person to be a bomb or similar instrument capable of causing injury and/or damage. (G.S. 14.69.1 et.seq. or G.S. 14-69.2)

### **BREAKING / ENTERING OF A SCHOOL BUILDING / PROPERTY**

The wrongful breaking or entering of any school building, school-owned vehicle, or secured property of the Cumberland County Board of Education at any time is prohibited. This includes the CCS network, computers, systems, and programs.

### **BURNING OF A SCHOOL BUILDING**

Any person who maliciously and willfully sets fire to, burns or causes to be burned i.e. aids, directs or procures the burning of any school building owned, leased or used by the public schools.

### **COMMUNICATING THREATS OF MASS VIOLENCE**

It is a Class III Violation for any student to, by means of any form of communication, share, state, spread or circulate any sort of threat that an act of mass violence may or will occur on educational property or at any curricular or extracurricular activity sponsored by a school. For purposes of this rule, intent is irrelevant, and examples of covered forms of communication include any oral or written communication, posts on any social media or online platform, creation of documents, drawings or images, threatening or symbolic gestures, or threatening, distracting, or provoking behavior concerning, directed toward, or in the presence of any person. Additional examples of prohibited forms of communication which violate this rule include creation or dissemination of a “hit list,” list of “people to kill,” list of “people to shoot,” or any statement referencing bringing a weapon to school in order to harm people. Any communication of a threat of this nature shall be investigated thoroughly and school consequences may be assigned accordingly regardless of the time and/or location of the threat.

### **COMMUNICATING THREATS TO AN ADULT**

Threatening actions include language that reasonably threatens force of violence and any sign or action that reasonably constitutes a threat of force or violence toward any school employee or any other adult.

### **FALSE FIRE ALARM**

Students will not initiate a false fire alarm on any school premises.

### **FIGHTING**

Fighting is the act of two or more persons involved in a physical conflict such as hitting or kicking another student or other person. A student who is attacked may use reasonable force in self-defense, but only to the extent to free himself/herself from the attack and notify proper school authorities. A student who exceeds this reasonable force may be disciplined even though he/she may not have provoked the fight.

### **GANG ACTIVITY**

Gang activity shall be defined as any act(s) that further promotes gangs or gang-related activities or which threatens or intimidates another person or disrupts the educational environment on school premises or during any school-sponsored activity which includes, but is not limited to: (1) communicating either verbally or non-verbally (hand signs, gestures, handshakes, slogans, drawings, etc.), to convey membership or affiliation with a gang; (2) defacing school or personal property with gang-related graffiti, symbols or slogans; (3) requiring payment of protection, insurance, or otherwise intimidating or threatening any person related to gang activity; (4) inciting other students to intimidate or to act with physical violence upon any other person related to gang activity; (5) soliciting others for gang membership; (6) committing any other illegal act or other violation of the Cumberland County Schools’ policies that relate to gang activity e.g. gang-related assault on student.

### **HARASSMENT – SEXUAL**

Sexual harassment may consist of unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature. Sexually harassing conduct includes, but is not limited to, deliberate, unwelcome touching that has sexual connotations or is of a sexual nature, suggestions or demands for sexual involvement accompanied by implied or overt promises of preferential treatment or threats, pressure for sexual activity, **continued or repeated** offensive sexual flirtations, advances or propositions, **continued or repeated** verbal remarks about an individual's body, sexually degrading words used toward an individual or to describe an individual, sexual assault, sexual violence, or the display of sexually suggestive drawings, objects, pictures or written materials. Acts of verbal, nonverbal or physical aggression, intimidation or hostility based on sex, but not involving sexual activity or language, may be combined with incidents of sexually harassing conduct to determine if the incidents of sexually harassing conduct are sufficiently serious to create a sexually hostile environment.

### **HARASSMENT – GENDER-BASED**

Gender-based harassment is also a type of harassment. Gender-based harassment may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping but not involving conduct of a sexual nature.

### **HARASSMENT – OTHER PROHIBITED BASES**

Harassment may include, but is not limited to, harassing behavior that is reasonably perceived as being motivated by any actual or perceived differentiating characteristic or motivated by an individual's association with a person who has or is perceived to have a differentiating characteristic, such as race, color, religion, ancestry, national origin, gender, socioeconomic status, academic status, gender identity, physical appearance, sexual orientation, or mental, physical, developmental, or sensory disability.

### **KIDNAPPING**

Confining, restraining or removing from one place to another a person, without his/her or the victim's or a minor victim's parents' consent, for the purpose of committing a felony; or holding a victim as hostage or for ransom, or for use as a shield. A parent taking a child in violation of a court order, although it may be a crime, is not kidnapping for this purpose.

### **OFF-CAMPUS CONSUMPTION OF ALCOHOL/CONTROLLED SUBSTANCES**

The rule is violated when a student consumes any amount of alcohol or prohibited substance off-campus and then presents him or herself on school property owned or leased by the local Board of Education, school bus stop, or at any school-sponsored event and a school official detects the physical characteristics of, e.g., odor, slurred speech, erratic behavior, bloodshot/glassy eyes, etc., the student's consumption of alcohol or prohibited substance.

### **POSSESSION OF A WEAPON**

Possessing, handling or transferring, whether openly or concealed, without educational permission or consent, any BB gun, stun gun, air rifle, air pistol, facsimile of a gun, knife, ice pick, dagger, slingshot, leaded cane, loaded cane, sword cane, machete, switchblade knife, blackjack, metallic knuckles, razors, razor blades, box cutters, pepper spray, mace, ammunition, explosives, explosive-making material, chemicals, or any other object that can reasonably be considered a weapon or dangerous instrument. Possession shall be defined as the item being on the person, in the student's personal effects, vehicle, locker or desk or in the immediate control of the student in any amount or in any form.

### **POSSESSION OF CONTROLLED SUBSTANCES / SELLING**

This offense includes possession, distribution or sale by a student of a controlled substance of the N.C. Controlled Substances Act or any counterfeit controlled substance. This includes, but is not limited to, any edible product containing a psychoactive compound or illegal substance as an ingredient, marijuana, synthetic marijuana (Spice or similar product), MDPV and mephedrone (e.g. bath salts) cocaine, methamphetamine, barbiturate, heroin, mescaline, LSD, codeine, opium, ecstasy, vicodin, percocet, oxycontin (or generic derivatives) or any other hallucinogenic drug. Possession shall be defined as the substance being on the person, in the student's personal effects, vehicle, locker or desk or in the immediate control of the student in any amount or in any form. This offense also includes the unauthorized distribution of any prescription drug.

### **PROPERTY DAMAGE – MORE THAN \$1,000**

Damage is intentionally damaging, or attempting to damage, any school property or private property while under school jurisdiction.

### **RAPE**

Rape may be statutory or forcible. Forcible Rape is committed by force and without the consent of the victim, regardless of age. Statutory Rape is committed on a child under the age of 16 by a person who is at least 12 years old and at least four years older than the victim, regardless of whether the victim consented.

### **ROBBERY WITH A DANGEROUS WEAPON**

This includes theft or attempted theft of anything of value from the person of another, or from the area under the immediate bodily control of the other, by using a dangerous weapon or by an act threatening use of a dangerous weapon. A dangerous weapon is any article, instrument or substance that is likely to produce death or great bodily harm. Forcible theft or attempted theft from a person without the use of a dangerous weapon should be reported under Robbery Without a Dangerous Weapon.

### **ROBBERY WITHOUT A DANGEROUS WEAPON**

The taking or attempting to take anything of value from another's person, by force, or by an act threatening force or violence, which puts a victim in fear, without the use of a weapon. The stealing of someone's property without the use of force or from a source other than the victim's person is not included in this offense. If the taking from the person involves use of a dangerous weapon the incident is reported under Robbery With a Dangerous Weapon.

### **SEXUAL ASSAULT/SEXUAL BATTERY**

A person is guilty of sexual battery if he/she, for the purpose of sexual arousal, sexual gratification, or sexual abuse, engages in sexual contact with another person by force and against the will of the other person, or if the person being assaulted is mentally disabled, mentally incapacitated, or physically helpless and the person performing the act knows or should reasonably know that the other person is mentally disabled, mentally incapacitated, or physically helpless.

### **SEXUAL MISCONDUCT**

No student shall engage in behavior, which is indecent, disreputable, or of a sexual nature to include consensual sex and/or sexual acts.

### **SEXUAL OFFENSE**

Sexual Offense may be forcible or statutory. Forcible Sexual Offense is committed by force and without the consent of the victim. Statutory Sexual Offense is a sexual act committed on a child under the age of 16 by a person who is at least 12 years old and more than four years older than the victim, regardless of whether the victim consented. Statutory Sexual Offense is also sexual acts committed on a person who is mentally handicapped or incapacitated or physically helpless, regardless of whether the victim consented.

### **THEFT – VALUE MORE THAN \$1,000**

Theft is stealing, attempting to steal, or possessing stolen property having reason to know it was stolen.

### **UNLAWFULLY SETTING A FIRE**

Intentionally starting a fire or attempting to start a fire or aiding and abetting in the starting or attempting to start a fire without educational permission or consent is prohibited.

### **USE OF AND/OR DISTRIBUTION OF ALCOHOLIC BEVERAGES**

Consumption and/or distribution of an alcoholic beverage in any amount or form on school property owned or leased by the local Board of Education, school bus stop or at any school-sponsored event is prohibited.

### **USE OF CONTROLLED SUBSTANCES**

This offense includes the use of, but not limited to, marijuana, synthetic marijuana (Spice or similar product), MDPV and mephedrone (e.g. bath salts), cocaine, methamphetamine, barbiturate, heroin, mescaline, LSD, codeine, opium, ecstasy, vicodin, percocet, oxycontin (or generic derivatives) hallucinogenic drug or any other chemical or product that may bring about a state of exhilaration or euphoria or otherwise alter the student's mood or behavior while on school property owned or leased by the local Board of Education, school bus stop, or at any school-sponsored event.

## **CLASS IV VIOLATION**

### **POSSESSION OF A FIREARM OR DESTRUCTIVE DEVICE**

Bringing or possessing a firearm or destructive device on educational property or to a school-sponsored event off of educational property, including a starter gun, which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, or any firearm muffler or firearm silencer. A destructive device is a bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, device similar to those above. The term shall not include an inoperable antique firearm, a BB gun, stun gun, air rifle, or air pistol.

## **CLASS V VIOLATIONS**

Behavior indicates that the student's continued presence in school constitutes a clear threat to the safety of other students or school personnel. This includes any student subject to sex offender registration pursuant to N.C.G.S. §14-208.18.

### **DEATH BY OTHER THAN NATURAL CAUSES**

Death by other than natural causes is the killing of a living person done by another person including, but not limited to, murder, manslaughter and death by vehicle.

## **CUMBERLAND COUNTY INTERSCHOLASTIC ATHLETICS**

Participation in interscholastic sports is an important part of the educational experience in Cumberland County Schools (CCS). Education-based athletics serve as an extension of the classroom and help teach students character and self-discipline skills that will enable them to develop to their highest potential.

As role models for their peers and younger students, those who participate in athletics are held to the highest standards of CCS at all times. Because of the public nature of the athletic programs sponsored by CCS, participating students are representatives of the school system and are expected to conduct themselves in a manner that will reflect the high standards and ideals of their school and community.

All participating students should follow the Student and Athletic Codes of Conduct upon the students' first day of school and through graduation from high school. These codes remain in effect at all times during the calendar year, including summer months, whether on or off campus.

Student athletes are expected to follow all rules in the CCS Code of Conduct, Cumberland County Athletic Code of Conduct, NCHSAA Handbook, and individual school rules at all times.

All rules contained in these handbooks are minimum standards. The coaches, athletic directors, and principals maintain the discretion to require additional expectations.

## **PROVISIONS FOR ENFORCEMENT**

- A. Temporary Suspension** - The principal/assistant principal may impose a temporary suspension prior to a hearing if the presence of the student creates a direct and immediate threat to the safety of other students or staff, or substantially disrupts or interferes with the education of other students or the maintenance of discipline at the school. In such cases, the principal shall give notice of the charges and an opportunity for an informal hearing as soon as practicable.
- B. Short-Term Suspension** - The exclusion of a student from school attendance for disciplinary purposes for up to 10 school days from the school to which the student was assigned at the time of the disciplinary action. A short-term suspension does not include the removal of a student from class by the classroom teacher, principal or other authorized school personnel for the remainder of the subject period or one-half of a school day and/or changing the student's location to another room or place on the school premises. (4353) A student subject to short-term suspension shall be provided the following:
1. The opportunity to take textbooks home for the duration of the suspension.
  2. Upon request, the right to receive all missed assignments and, to the extent practicable, the materials distributed to students in connection with the assignment.
  3. The opportunity to take any quarterly, semester, or grading period examinations missed during the suspension period.
- C. Long-Term Suspension** – suspension from school, school activities, and school grounds in excess of 10 school days but not exceeding the time remaining in the school year except as provided in G.S. 115C-390.1(b)(7). This long-term suspension must have the approval of the superintendent or his/her designee.
- D. Long-Term Suspension – 365 Days** – suspension from school, school activities, and school grounds for a period of 365 days as specified in G.S. 115C-390.10 Gun Possession. This long-term suspension must have the approval of the superintendent or his/her designee.
- E. Expulsion** – indefinite exclusion from the Cumberland County School system of a student (1) who is 14 years of age or older and (2) whose behavior indicates that the student's continued presence in school constitutes a clear threat to the safety of employees or other students. Also, in accordance with N.C.G.S. §115C-390.11(a)(2), a local Board of Education may expel any student subject to sex offender registration pursuant to N.C.G.S. §14-208.18. Expulsion can only be authorized by the Board of Education, upon the recommendation of the principal and the superintendent.
- F. Disciplinary Reassignments** – Reassignment to an alternative program
- G. Calculation of Days** – number of days refers to days when schools are in session for students except for reference to a 365-day suspension, which refers to calendar days.



**H. Mandatory Offenses Reportable to Law Enforcement** – When the principal has personal knowledge, a reasonable belief, or actual notice from school personnel that an act listed below has occurred on school property, regardless of the age or grade of the perpetrator or victim, the school principal must immediately report to law enforcement officials and the Safety/Security Director. The principal shall also notify the superintendent or his/her designee (Safety/Security Director) in writing or by electronic mail regarding any report made to law enforcement under this section. The superintendent or his/her designee shall provide the information to the local Board of Education. The mandatory reportable offenses are as follows:

1. Assault resulting in serious personal injury
2. Assault involving use of a weapon
3. Kidnapping
4. Possession of controlled substance in violation of the law
5. Possession of a firearm in violation of the law
6. Possession of a weapon in violation of the law
7. Rape
8. Sexual assault (not involving rape or sexual offense)
9. Sexual offense
10. Taking indecent liberties with a minor

**I. Mandatory Reporting of Other Serious Violations** – In addition to the 10 reportable offenses listed above any Class III, IV, or V violation must be immediately reported to the Safety/Security Director.

**J. Authority to Search** – School officials have authority to conduct reasonable searches and seizures in accordance with CCS’ Board Policy 4342 for the purpose of maintaining a safe, orderly environment and of upholding standards of conduct established by the Board or school.

**K. Questioning of Students by School Personnel** – District administrators or the principal of each school, or his/her authorized representative(s), possess legal authority to question students in any reasonable manner in order to investigate possible student misconduct, student health, safety or academic issues, possible child abuse, neglect, or dependency, or possible violations of Board of Education policy.

**L. Questioning of Students by Law Enforcement, DSS, or Health Department Personnel** – Law Enforcement, Department of Social Services, or Health Department personnel may question students in order to discharge their official duties, with or without parents present as allowed by law, and those personnel are responsible for protecting the constitutional rights of the students who are questioned. Parents are advised that authorities may question students in a variety of situations, including when a student is suspected of committing a crime, when a student may have been a victim of a crime or child abuse or neglect or dependency, or when a student may possess information regarding criminal activities.

## **STUDENT ADMISSIONS**

In accordance with G.S. 115C-366

(a4) When a student transfers into the public schools of a local school administrative unit, that local Board of Education shall require the student's parent, guardian, or custodian to provide a statement made under oath of affirmation before a qualified official indicating whether the student is, at the time, under suspension or expulsion from attendance at a private or public school in this or any other state or has been convicted of a felony in this or any other state. This subsection does not apply to the enrollment of a student who has never been enrolled in or attended a private or public school in this or any other state.

(a5) Notwithstanding any other law, a local Board of Education may deny admission to or place reasonable conditions on the admission of a student who has been suspended from a school under G.S. 115C-390.5 through G.S. 115C-390.10 or who has been suspended from a school for conduct that could have led to a suspension from a school within the local school administrative unit where the student is seeking admission until the period of suspension has expired. Also, a local Board of Education may deny admission to or place reasonable conditions on the admission of a student who has been expelled from a school under G.S. 115C-390.11 or who has been expelled from a school for behavior that indicated the student's continued presence in school constituted a clear threat to the safety of other students or staff as found by clear and convincing evidence, or who has been convicted of a felony in this or any other state. If the local Board of Education denies admission to a student who has been expelled or convicted of a felony, the student may request the local Board of Education to reconsider that decision in accordance with G.S. 115C-390.12.

## **STUDENT READMISSIONS**

In accordance with G.S. 115C-390.12 and Policy 4362 - Requests for Readmission of Students Suspended for 365 Days or Expelled, all students suspended for 365 days or expelled may, after 180 calendar days from the date of the beginning of the student's suspension or expulsion, request in writing readmission to Cumberland County Schools.

## **DUE PROCESS**

The Board of Education mandates and the law requires that all students be treated fairly and honestly in resolving grievances, complaints, or suspensions/expulsions. Due process will be defined as fair and reasonable notices and approaches to all areas of student governance and discipline on the part of all school officials. The principal shall give full and complete consideration to the defense or excuses, if any, made by the student and dismiss the charges if not satisfied as to the guilt of the student or reduce the punishment if not satisfied as to reasonableness of the proposed disciplinary action under all the circumstances. Due process procedures will be followed in accordance with Policies 4351, 4353, 4370. A summary of those procedures is provided below. Students and parents should consult the relevant policy for complete information.

When deciding whether to recommend or impose a disciplinary reassignment or long-term suspension, the principal and superintendent may consider the student's

intent, disciplinary and academic history, the potential benefits to the student of alternatives to a disciplinary reassignment or a long-term suspension, and other mitigating or aggravating factors.

### **Mitigating and Aggravating Factors**

When considering the appropriate consequence for specific student misconduct, administrators may consider any relevant mitigating or aggravating factors, including, but not limited to, the student's intent, disciplinary and academic history, and the potential benefits to the student of alternatives to suspension.

1. **Mitigating Factors** may include, but are not limited to:

- a. The student's age, maturity level, developmental level
- b. No recent disciplinary history
- c. Being a passive participant or playing a minor role in the offense
- d. Making appropriate restitution
- e. Reasonably believing the conduct was allowed
- f. Acting under strong provocation
- g. Aiding in the investigation
- h. Making a full and truthful statement admitting guilt at an early stage in the investigation of the offense
- i. Displaying an appropriate attitude and giving respectful cooperation during the investigation and discipline process

2. **Aggravating Factors** may include, but are not limited to:

- a. Inducing others to take part in the prohibited behavior or occupying a position of leadership or dominance of other participants
- b. Attempting to flee or conceal guilt
- c. Falsely blaming another individual
- d. Receiving money or something of value from the misbehavior
- e. A pattern or history of disciplinary infractions
- f. School based interventions were implemented but student's behavior did not improve
- g. The misconduct was associated with gang activity
- h. The victim of the misconduct is a teacher or other staff member
- i. Victimizing a significantly younger or smaller student or a student with a known or obvious mental or physical disability
- j. Repetitive blatant disrespect for authority
- k. Taking advantage of a position of trust or confidence to commit the offense
- l. Committing an offense on other school system property

## **A. SHORT-TERM SUSPENSIONS (10 DAYS OR LESS) (Policy 4351)**

Students will be given an opportunity for an informal hearing with the principal/assistant principal before a short-term suspension is imposed. Except in the circumstances described below, a student must be provided an opportunity for an informal hearing with the principal/assistant principal before a short-term suspension is imposed. The principal/assistant principal may hold the hearing immediately after giving the student oral or written notice of the charges against him or her. At the informal hearing, the student has the right to be present, to be informed of the charges and the basis for the accusations and to make statements in defense or mitigation of the charges. Following the hearing, the principal/assistant principal shall provide written notice to the parent of his or her final decision. Initial notice may be by telephone, but it must be followed by written notice no later than two (2) days after the suspension is imposed.

### **1. TEMPORARY (IMMEDIATE) SUSPENSION**

If the principal/assistant principal witnesses or is made aware of serious student misconduct and believes that immediate removal of the student is necessary to restore order or to protect school property or persons on the school grounds, the principal/assistant principal may suspend the student immediately. In such cases, the principal/assistant principal is not required to conduct a full investigation before suspending the student. In all cases, the minimal due process informal hearing for short term suspensions must be given to the student as soon as is reasonably possible, usually the following school day.

### **2. NOTICE TO PARENT OR GUARDIAN THAT A SHORT-TERM SUSPENSION HAS BEEN IMPOSED**

The school administrator will notify the student's parent or guardian in writing that a short-term suspension has been imposed. If English is the second language of the parent, the notice must be provided in English and in the parent's primary language, when the appropriate foreign language resources are readily available. Both versions must be in plain language and easily understandable. The notice will explain why the student has been suspended and will describe the student's misconduct. The notice will be provided on the day of the suspension when reasonably possible, but no later than two days after the suspension is imposed.

### **3. REVIEW OF SHORT-TERM SUSPENSION PROCEDURE**

If the parent believes that the principal/assistant principal failed to provide the student with sufficient notice of the charges or opportunity to respond to the charges, then the parent shall have five (5) school days from the date of the principal's/assistant principal's decision to make a written request to the superintendent or his/her designee for a review of the suspension procedure. **There shall be no right to appeal a short-term suspension to the Board of Education.**

## **B. DISCIPLINARY REASSIGNMENTS (Policy 4354)**

Students may be reassigned to an alternative program or school as a disciplinary consequence. The alternative program or school will meet the requirements of the standard course of study and provide the student the opportunity to make timely progress toward grade promotion and graduation. Assignment to an alternative education program is not considered a long-term suspension and will not be reflected as a long-term suspension in the student's academic records. As applicable, Mitigating and Aggravating Factors as set forth above should be considered before imposing a Disciplinary Reassignment.

1. Before recommending a student for a disciplinary reassignment, the student will be provided the due process procedures applicable to short-term suspensions, described above.
2. The principal/assistant principal will provide the student with the due process procedures applicable for short-term suspensions.
3. If the principal recommends a disciplinary reassignment, he/she shall submit such recommendation to the Associate Superintendent, Student Support Services, for approval/disapproval.
4. A student attending school under a disciplinary reassignment is not eligible for athletic participation and is not permitted on his/her home school campus without prior permission from the principal.
5. The parent shall be provided an opportunity to present any further information to the District Hearing Officer, Student Support Services, regarding the proposed disciplinary reassignment through a Request for a Review of a Disciplinary Reassignment form provided by the principal. The form must be submitted to the Cumberland County Schools' Student Assignment Office within two (2) school days of the school administrative hearing in order to schedule a Review Hearing. It is recommended that the student on whose behalf the Review Hearing has been requested be present at the hearing in order to provide information related to the underlying incident(s). While attending the Review Hearing the student will not be considered in violation of any accompanying no-trespass directive.
6. A student is not entitled to appeal a decision to impose a disciplinary reassignment to the local Board of Education.
7. In addition to the compulsory attendance law, if the student fails to enroll in and regularly attend the alternative educational setting as reassigned, or other appropriate school (e.g. private or charter school, North Carolina Virtual Public School, etc.), the disciplinary reassignment will continue until such time as reassignment to the home school is appropriate as determined by the superintendent or his/her designee. A disciplinary reassignment may continue for a period up to and including that which could be imposed for a long-term suspension. In addition, if the offense(s) leading to the disciplinary reassignment occurs during the final quarter of the school year, the reassignment may include a period up to the remainder of the school year in which the offense was committed and the first semester of the following school year.

## **C. LONG-TERM SUSPENSION, 365-DAY SUSPENSION, EXPULSION**

### **(Policy 4353)**

As applicable, Mitigating and Aggravating Factors as set forth above should be considered before imposing a Long-term Suspension, 365-day Suspension, or Expulsion.

1. Long-term suspension, 365-Day suspension, and expulsion procedures will be followed in accordance with Policy 4353. These procedures include the right to written notice of the proposed discipline and the right to request a full hearing before the disciplinary penalty is imposed.
2. The school administrative hearing shall be held not less than two (2) school days from the date the Notice of Charges and Hearing was mailed or hand delivered to the parent or legal custodian.
3. A principal may recommend to the superintendent the long-term suspension of any student who willfully engages in conduct that violates a provision of the Student Code of Conduct that authorizes long-term suspension. Only the superintendent or his/her designee has the authority to long-term suspend a student.
4. Students subject to Long-term Suspension, 365-day Suspension, or Expulsion possess Board appeal and hearing rights pursuant to Policy 4353(B)(4), which may be viewed on the CCS website at: [www.ccs.k12.nc.us](http://www.ccs.k12.nc.us)

### **PROHIBITION AGAINST BULLYING AND HARASSMENT**

The Board of Education believes that all students can learn better in a safe school environment. Cumberland County Schools is committed to ensuring that our students are free from bullying or harassing behavior while at school. Behavior that infringes on the safety of students will not be tolerated. Students and parents are encouraged to report any incidents to school administration as set forth in our anti-bullying and harassment policies and procedures that may be viewed on the CCS website at: [www.ccs.k12.nc.us](http://www.ccs.k12.nc.us)

### **SAFE AND CARING SCHOOLS**

It is the position of the Cumberland County Board of Education to promote the safety and well-being of all students, staff, and visitors in our schools. To further that position, school personnel may employ appropriate seclusion and restraint techniques with students consistent with N.C.G.S 115C-391.1, state and local policies and procedures. The superintendent or his/her designee will provide copies of N.C.G.S. 115C-391.1 to parents/guardians and school personnel at the beginning of each year through the Cumberland County Schools' website or other appropriate method.

## **SAFE AND DRUG-FREE SCHOOLS**

In an effort to create in each of our schools an environment highly conducive to learning and in compliance with Safe and Drug-Free Schools Act of 1994 – Title IV, Cumberland County schools provide comprehensive, age-appropriate, developmentally-based drug abuse and violence prevention education for all students from preschool level through grade 12. School-based Student Services teams provide case management, intervention, and referral services and will ensure re-entry into school after treatment for those students who are otherwise entitled to services provided by the Cumberland County Board of Education.

## **USE OF PERSONAL TECHNOLOGY ON SCHOOL SYSTEM PROPERTY**

Each principal may establish rules for his or her school site as to whether and how personal technology devices (including, but not limited to smart phones, tablets, laptops, etc.) may be used on campus. The school system assumes no responsibility for personal technology devices brought to school.

## **STUDENT DRESS CODE**

The Cumberland County Board of Education (Board) believes that the dress and personal appearance of students greatly affect their academic performance and their interaction with other students subject to Policies 4316/4302/4315 and Regulation 4316-R4. The Board requests that parents outfit students in clothing that will be conducive to learning. Generally, dress and grooming standards as determined by the student and his or her parents will be deemed acceptable. However, the Board prohibits appearance or clothing that does the following:

1. violates a reasonable dress code adopted and publicized by the school, including a uniform dress code approved by the Board;
2. is substantially disruptive;
3. is provocative or obscene;
4. endangers the health or safety of the student or others;
5. promotes products or activities that are illegal for use by minors

Each local school will establish and publish a dress code applicable to that school. A student who is not in compliance with these policies or a school dress code will be given a reasonable period of time to make adjustments so that he or she will be in compliance. Examples of prohibited clothing include without limitation attire that depicts, promotes, or advertises gang affiliation, offensive words or designs, illegal activity, or the sale, possession, or consumption of illegal drugs, alcoholic beverages or tobacco products, sagging pants, or clothing which contains messages or images which cause, contribute to, or constitute sexual harassment.

Although individual school dress codes may contain certain restrictions on head coverings, consistent with Board of Education Policies 1710, 1730, 3510 and 3515, the Cumberland County Schools will allow students to wear head coverings if they are an expression of a sincerely held religious belief or to reasonably accommodate medical or disability-related issues.

Notwithstanding any other provision of an individual school dress code or this Student Code of Conduct, NO student will receive an out of School Suspension SOLELY on the basis of a dress code violation.

In the event of any conflict between this Student Code of Conduct and an individual school dress code, this Student Code of Conduct shall control.

### **The Wearing of Masks in Response to COVID-19 or Other Health Concerns**

Any masks worn in schools in response to COVID-19 or other health concerns may not contain or depict messages or images that would otherwise be prohibited under Policy Code 4316, "Student Dress Code." Examples of prohibited messages or images are those which are provocative or obscene, substantially disruptive, or which promote or depict illegal activity.

### **EXPECTATIONS FOR REMOTE LEARNING/VIRTUAL CCS**

The standards for behavior and classroom expectations for the virtual (online) classroom environment are as important as the classroom environment in our traditional settings. The virtual classrooms are real classrooms with real teachers, therefore, appropriate student behavior is an expectation aligned with our Strategic Plan: Priority 3, Exceptional Environment.

The following standards and rules, although not intended to be all inclusive, govern these expectations and must be followed:

1. When students are in front of the camera on their device, they must be in appropriate dress as outlined in School Board policy 4316 Student Dress Code and School Board policy 4300 Student Code of Conduct.
2. Students may not use any communication that will degrade, disrespect, or that is abusive in nature, whether by signs, symbols, or gestures in the classroom environment. Any form of profanity/vulgarity is prohibited.
3. Students should demonstrate respect toward all other students, faculty and staff members.
4. Students are expected to log in to their student accounts and individually complete classroom work.
5. Students should work remotely from home in an area free from distractions and where the learning of others is not disrupted with visuals in the room and/or others in the room who are not invited.
6. Respect each student's right to learn.
7. Students should not send unsolicited e-mail to other CCS classmates. All forms of communication should be course-related in nature.
8. Students should participate in online learning only in their classroom unless invited to another session by the teacher.
9. Violations of these expectations will result in disciplinary action pursuant to this Student Code of Conduct and may result in the exclusion of the student from the virtual classroom environment.



## **RIGHTS AND RESPONSIBILITIES**

### **Rights of Students**

Students shall have the right to:

1. Pursue a successful education in a safe environment without disruption
2. Receive fair and equitable treatment without discrimination in every aspect of the educational system
3. Be treated respectfully and as an individual
4. Be informed of their rights, responsibilities, and discipline policies

### **Responsibilities of Students**

All students share with the administration and faculty, the responsibility to develop a safe learning environment within the school. Students shall have the responsibility to:

1. Attend school regularly, arrive on time, and bring materials
2. Respect the personal, civil, and property rights of others
3. Put forth conscientious effort in classroom work and homework
4. Groom and dress appropriately
5. Have knowledge of and conform to school rules and regulations
6. Not use indecent, obscene, or foul language
7. Report incidents or activities that may threaten or disrupt the school environment

### **Rights of Parent/Guardians**

Parents shall have the right to:

1. Receive regular official reports of their child's academic progress
2. Receive an explanation for the basis of any grade given by the teacher
3. Request a conference with the teacher and/or principal
4. Receive a prompt report of their child's attendance to class or school
5. Bring, or have the District provide, an interpreter during disciplinary conferences or hearings, when a parent or student has limited English proficiency and the parent or student requests an interpreter or the school observes that a parent or student's limited English proficiency would deny them an opportunity to meaningfully participate in the conference or hearing

### **Responsibilities of Parent/Guardians**

Parents/guardians shall have the responsibility to:

1. Ensure that their children between the ages of 6 and 16 enroll in schools regularly, on time and for the whole school day in accordance with the laws of the State of North Carolina
2. Present to school officials any concern in a calm, reasoned manner
3. Work with the school on academic, disciplinary, or other related matters pertaining to their child
4. Plan the time and place for homework assignments and provide necessary supervision
5. Talk with their child about school activities and expected behavior
6. Know the rules set forth in this Student Code of Conduct and review them with their child
7. Ensure that their child receives the periodic student health examinations that are required by law

NATIONAL

# SUICIDE PREVENTION LIFELINE™

1-800-273-TALK (8255)

[suicidepreventionlifeline.org](http://suicidepreventionlifeline.org)

Learn the  
Warning  
Signs.

The Lifeline  
is **FREE**,  
confidential, and  
always available.

**HELP**  
a loved one,  
a friend,  
or yourself.

Community crisis centers  
answer Lifeline calls.



U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Substance Abuse and Mental Health Services Administration  
[www.samhsa.gov](http://www.samhsa.gov)

## Suicide Warning Signs

These signs may mean someone is at risk for suicide. Risk is greater if a behavior is new or has increased and if it seems related to a painful event, loss, or change.

- ❖ Talking about wanting to die or to kill oneself.
- ❖ Looking for a way to kill oneself, such as searching online or buying a gun.
- ❖ Talking about feeling hopeless or having no reason to live.
- ❖ Talking about feeling trapped or in unbearable pain.
- ❖ Talking about being a burden to others.
- ❖ Increasing the use of alcohol or drugs.
- ❖ Acting anxious or agitated; behaving recklessly.
- ❖ Sleeping too little or too much.
- ❖ Withdrawing or feeling isolated.
- ❖ Showing rage or talking about seeking revenge.
- ❖ Displaying extreme mood swings.

**Suicide Is Preventable.**

Call the Lifeline at **1-800-273-TALK (8255)**.

**With Help Comes Hope**

# You deserve to be safe.

**No one has the right to abuse you or someone you know.**

Child abuse is when someone, whether through action or failing to act, causes injury, death, emotional harm, or risk of serious harm to a child.

There are different types of abuse.

- Physical abuse is when a parent or caregiver injures or hurts a child, and it was not an accident.
- Sexual abuse occurs when an adult uses a child for sexual purposes or involves a child in sexual acts. It also includes when a child who is older or more powerful uses another child for sexual acts. You should never be touched by an adult in areas normally covered by underwear except for the purposes of a medical exam by a medical professional.
- When a parent or caregiver causes harm to a child's mental or emotional wellbeing, it is considered emotional abuse. While a single incident may be abuse, most often emotional abuse happens often enough to cause emotional harm and fear over time.
- Child neglect is when a parent or caregiver does not provide the care, supervision, affection and support needed for a child's health, safety and well-being.

## It's not your fault.

It is wrong that you are suffering this pain, fear or sadness. You may also want to talk to a trusted adult like a parent, teacher, counselor, social worker, nurse or other school staff.



**If you see any of the these signs, have been abused, or know someone you think is being abused, please get help right away.**



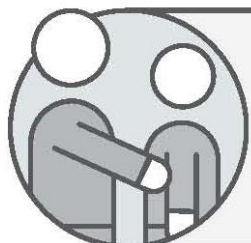
## Physical Abuse

- hitting
- kicking
- choking
- shoving



## Emotional Abuse

- ignoring
- mocking
- name-calling
- blaming



## Sexual Abuse

- sexual acts between an adult and youth
- forced sexual acts by an older child
- adults touching a youth's body in areas normally covered by underwear



## Child Neglect

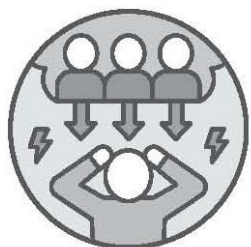
**Parent/Caregiver does not provide care such as:**

- clothing, food, and drink
- a safe place to stay
- appropriate treatment for injuries and sickness
- access to school/education



## Bullying

- repeated, targeted, aggressive behavior
- use force, threats, or teasing to overpower
- being socially shut out of a group
- can hurt physically, emotionally, or both



## Online Abuse

- uncomfortable or sexual conversations
- requests for sexual or revealing photos
- threatening messages
- cyberstalking

**The identity of the person making the report, and all information obtained during the report, will be held in the strictest confidence possible to maintain everyone's safety.**

In an emergency:  
**Call 911**

To report abuse:  
**910-677-2450**

To report other safety concerns:  
**1-844-572-9669**

